

**TRUCKEE HIGH SCHOOL**  
**IN-HOUSE APPLICATION FOR USE OF FACILITIES**

**REQUESTED BY:**

Organization making request \_\_\_\_\_

Responsible Adult \_\_\_\_\_ Contact Phone # \_\_\_\_\_

Purpose of Use \_\_\_\_\_

**FACILITIES REQUESTED:**

Classroom _____	Cafeteria _____	Boys Locker Rm _____
Auditorium _____	Old Gym _____	Girls Locker Rm _____
Music Rm _____	New Gym _____	Restrooms _____
Library _____	Fields (specify) _____	Parking _____
Conference Room _____	Staff Room _____	

**EQUIPMENT/FURNITURE:**

Stage Lights _____	Sound Equip _____	Piano _____
Tables _____	Chairs _____	Exterior Lights _____
Video Projector _____	ASB's Sound System* _____	(*attach copy of contract)

**DATES REQUESTED:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DAY OF WEEK:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TIMES REQUESTED:**

\_\_\_\_\_ to \_\_\_\_\_  
\_\_\_\_\_ to \_\_\_\_\_  
\_\_\_\_\_ to \_\_\_\_\_  
\_\_\_\_\_ to \_\_\_\_\_  
\_\_\_\_\_ to \_\_\_\_\_

**PERSONNEL:**

Custodian \_\_\_\_\_ TIME: \_\_\_\_\_ to \_\_\_\_\_  
Technician for Lighting/Sound \_\_\_\_\_ to \_\_\_\_\_

**STATEMENT OF APPLICANT** – The undersigned applicant is an authorized official of the group submitting this application. The applicant has read the District's rules and regulations. It shall be distinctly understood, and agreed, that subject applicant and related organization making this application assume all risk for loss, damage, liability, injury, cost, or expense that may arise during or be caused in any way by such use of occupancy of the facility. The applicant further agrees that in consideration of being permitted to use said facilities, the applicant and/or organization will save and hold said Tahoe Truckee Unified School District, their agents and employees, free and harmless from any loss, claim and liabilities or damages and/or injuries to persons and property that in any way may be caused by the applicant's use or occupancy of said facilities. The undersigned hereby agrees that this application is made that the same are accepted and will be observed.

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**APPROVAL SECTION:**

**Department Approval:** \_\_\_\_\_  
Signature Date

**THS Facility Use Approved:** \_\_\_\_\_  
Site Administrator Date